



September 8, 2020

Dear Faculty and Staff:

In order to safeguard the campus and to reduce the potential spread of the COVID-19 virus, Harris-Stowe State University will require faculty and staff to produce negative COVID-19 test results before the start of on-campus in-person instruction for all hybrid classes on Monday, September 21. This is one of many preventive strategies HSSU is implementing for a successful on-campus start and completion of the Fall semester.

COVID-19 Testing for Employees:

To reduce the transmission of COVID-19 on campus, all HSSU employees must be tested for COVID-19 before September 21.

- All HSSU employees (e.g., faculty, full-time staff, part-time staff, adjunct faculty) who will be on campus during the Fall 2020 semester will be required to provide a negative COVID-19 test result before returning to campus on Monday, September 21.
- HSSU has hired a private authorized testing company, In House Physicians (IHP), to conduct COVID-19 testing for adjunct faculty and part-time staff on September 16 and 17. Testing will be conducted by appointment only. Appointments can be made at <http://www.hssu.edu/mytest>.
- Full-time faculty and staff can meet this requirement in either of two ways:

(1) On Campus Testing

Participate in on-campus testing on Tuesday, September 8. Testing will be available from 8:00 a.m. until 11:00 a.m. The University has partnered with Affinia Healthcare to conduct the COVID-19 testing of full-time faculty and staff.

(2) Off-Campus Testing

Consult with our insurance provider, Anthem Blue Cross Blue Shield, for a list of testing locations and take a COVID-19 test at a covered facility no earlier than September 10, 2020.

Employees must provide their COVID-19 test results to Human Resources before September 21:

Office of Human Resources
Henry Givens, Jr. Administration Building, Rm 103
(314) 340-3340
hradmin@hssu.edu

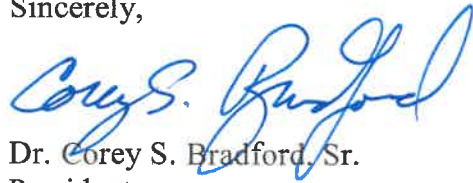
- Employees should work with their supervisors to coordinate a time to obtain a test during business hours.
- Employees who test positive will be asked to self-isolate at home for at least 10 days, and until a healthcare provider informs them it is safe to return to campus. Employees will be required to provide negative test results before returning to campus.

We are committed to the health and the safety of our entire campus community. We appreciate your adherence to these testing requirements and your flexibility as we continue to navigate these unprecedented times.

If you have questions, please contact the HSSU COVID-19 Task Force at www.hssu.edu/CTfeedback or see the Coronavirus (COVID-19) Resource Center.

Thank you for your ongoing efforts to help keep the campus safe.

Sincerely,

A handwritten signature in blue ink, appearing to read "Corey S. Bradford, Sr.", is written over the typed name.

Dr. Corey S. Bradford, Sr.
President