



October 5, 2020

Dear Faculty and Staff:

To further support our campus community's health, the University will require all students and employees who are working, teaching, living, or taking classes on campus to again produce negative COVID-19 test results by October 23, 2020. Repeated testing is one of many preventive strategies HSSU has implemented to help ensure a successful completion of the Fall semester.

COVID-19 Testing for Employees:

To reduce the transmission of COVID-19 on campus, **all HSSU employees must provide a negative COVID-19 test result to HSSU by October 23, 2020.**

- All HSSU employees (including faculty, full-time staff, part-time staff, and adjunct faculty) who will be on campus at any time during the remainder of the Fall 2020 semester will be required to provide a negative COVID-19 test result to HSSU before Friday, October 23. The COVID-19 test must be taken by the employee between October 12 and October 22, 2020.
- Employees can meet this requirement by taking a COVID-19 test at a facility covered by our insurance provider no earlier than October 12, 2020. Visit Anthem Blue Cross Blue Shield at www.anthem.com/coronavirus/ for a list of testing locations.
- Employees must provide their COVID-19 test results to Human Resources in person or by email by October 23 to:

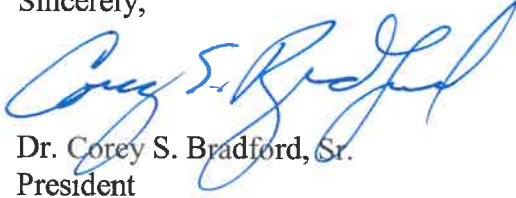
Office of Human Resources
Henry Givens, Jr. Administration Building, Rm 103
hradmin@hssu.edu

- Employees should coordinate with their supervisors on a time to obtain the COVID-19 test during business hours.
- Employees who test positive are expected to promptly notify Human Resources and immediately self-isolate at home for at least 10 days and until a healthcare provider informs them it is safe to return to campus. Employees will be required to provide negative test results before returning to campus.

I appreciate your adherence to these testing requirements. Through testing and your diligence in following COVID-19-related policies and procedures, the University has managed to keep our reported positive cases of the virus very low. I am proud of the way our community continues to remain flexible and collectively continues to take the appropriate actions to keep each other safe.

If you have questions, please contact the HSSU COVID-19 Task Force at or for more information about HSSU's ongoing efforts to help keep the campus safe, see HSSU's Coronavirus (COVID-19) Resource Center at www.hssu.edu/c19.

Sincerely,

A handwritten signature in blue ink, reading "Corey S. Bradford, Sr.", written in a cursive style.

Dr. Corey S. Bradford, Sr.
President