

HARRIS-STOWE STATE UNIVERSITY

APPLICATION FOR TUITION REMISSION

Employee, Employee's Spouse, Employee's Children and other 1040 Dependents

Only eligible University employees, as defined in the current Staff Personnel Policies and Procedures Manual of Harris-Stowe State University, may apply for tuition remission for themselves, their spouses, their children and other 1040 dependents. This form shall be used for such applications and must be completed prior to the end of the posted application period.

Term/Semester:		Date Applied:	
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I. FOR THE EMPLOYEE ONLY

Employee's Name:	
Employee's Identification Number:	
Employee's Office/Department:	

The courses for which tuition remission is being sought:

Approved	Initials	Course No.	Course Title	Cr. Hrs.	Cost
(Y) (N)					
(Y) (N)					

Verification Signatures	
Employee:	
Human Resources:	

II. FOR THE EMPLOYEE'S ELIGIBLE RELATIVE(S)

Eligible Relative's Name:	
Relationship to Employee:	

The courses for which tuition remission is being sought:

Approved	Initials	Course No.	Course Title	Cr. Hrs.	Cost
(Y) (N)					
(Y) (N)					

Verification Signatures	
Employee:	
Human Resources:	