

**2021-2022 INCOME VERIFICATION WORKSHEET**

To consider this form completed, *all sections* of this form must be completed either electronically or with blue or black ink and it must be legible. Incomplete or illegible forms will not be processed. **Priority Deadline: March 1, 2021**

Student's Name \_\_\_\_\_ Last 4 Digits of SSN \_\_\_\_\_ Student ID \_\_\_\_\_

Parent's Name \_\_\_\_\_ Last 4 Digits of SSN \_\_\_\_\_

**Section A: Household Information**

If you are a **Dependent** student, please consider the following when completing this verification worksheet:

- Yourself
- Your parent(s) (including step-parents or unmarried parents living together)
- Your parent(s) other dependent children if a) your parent(s) will provide more than half of their support from July 1, 2021 through June 30, 2022 or b) the children will be required to provide parental information when applying for Federal Student Aid
- Other people only if they now live in your parent(s) household and your parent(s) will provide more than half of their support from July 1, 2021 through June 30, 2022

If you are an **Independent** student, please consider the following when completing this verification worksheet: (You are independent if you are married, have children that you support, are 24 years of age or older, served on active military duty, or a documented orphan/ward of the court.)

- Yourself
- Your spouse (if you are married)
- Your children if you will provide more than half of their support from July 1, 2021 through June 30, 2022
- Other people only if they live in your household and you provide more than half of their support and will continue to do so from July 1, 2021 through June 30, 2022

**Household Members that fit the definition above.**

Name	Age	Relation to Student	College Attending:	Enrolled at least Half-Time in college?	
		Student	Harris-Stowe State University	Y	N
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N
				Y	N

If additional space is needed, please attach a separate page that includes the student's name and HSSU Student ID number.

## **Section B: Student's 2019 Income Information**

I filed taxes for 2019 and used the IRS Data Retrieval Tool on my 2021-2022 FAFSA.

I filed taxes for 2019 but did not use the IRS Data Retrieval Tool on my 2021-2022 FAFSA so my **2019 Tax Return Transcript or SIGNED 1040** is attached to this form (*NOT the IRS Tax Account Transcript*).

I did not file taxes for 2019 because I was not employed, had no income, and was not required to file. **Independent students** must attach an IRS Verification of Non-filing Letter.

I did not file taxes for 2019 because although I was employed, I earned under the amount required to file taxes. My 2019 W2's or an IRS wage and income statement are attached. **Independent students** must also attach an IRS Verification of Non-Filing Letter.

## **Section C: Parent's 2019 Income Information (to be completed by Parent)**

I filed taxes for 2019 and used the IRS Data Retrieval Tool on my 2021-2022 FAFSA.

I filed taxes for 2019 but did not use the IRS Data Retrieval Tool on my 2021-2022 FAFSA so my **2019 Tax Return Transcript or SIGNED 1040** is attached to this form (*NOT the IRS Tax Account Transcript*).

I did not file taxes for 2019 because I was not employed, had no income, and was not required to file. I have attached an IRS Verification of Non-Filing Letter

I did not file taxes for 2019 because although I was employed, I earned under the amount required to file taxes. I have attached an IRS 2019 Non-Filers Form and 2019 Wage and Income Statement or W2's.

\*\*\*Important notice for independent students and parents of dependent students who indicated they **did not** file taxes for the tax year 2019: You must attach an IRS Wage and Income Statement **AND** an IRS Verification of Non-Filing Letter.

**You can obtain the necessary IRS documents at [www.irs.gov](http://www.irs.gov) and clicking on *Get Your Tax Record* or call 1-800-829-1040.**

## **Section D: Certification and Signatures**

By signing this form, you are certifying that all information reported is complete and accurate. You understand that failure to provide complete and accurate information can delay your financial aid and that providing false or misleading information can lead to consequences including but not limited to fines and/or imprisonment.

**Signatures cannot be typed.** "Wet" signatures are required. Stylus or mouse signatures are acceptable.

Student Signature: \_\_\_\_\_

Date:

Parent/Spouse Signature: \_\_\_\_\_  
(Required for Dependent Students/Optional for Independent Spouses)

Date:

Student Contact Number:

Email Address:

The completed form and required documents can be emailed to [financialassistance@hssu.edu](mailto:financialassistance@hssu.edu) or faxed to (314) 340-5785.